TCU COLLEGE OF FINE ARTS

GRADUATE STUDIES

INFORMATION AND DEADLINES FOR DMA GRADUATION

**FALL 2015**

**September 4**  
File an *Intent to Graduate* form in the College of Fine Arts Graduate Office, LAN 130, by this date. *A non-refundable fee is charged when the "Intent" is filed.*

**September 25**  
Final draft of the Document should be available for the committee.

**October 9**  
Date of DMA Final Oral Exam (defense) should be set by this time. Students or departments should notify the dean’s office of the date.

**At least two days before oral**  
A final hard copy of the Document should be brought to the CFA Graduate Office or Associate Dean’s office for approval.  
*It should be carefully proofread and in its final form,* except for any changes that might be suggested at the Final Oral Exam.

*Presentation of documents unacceptable to the College will delay graduation.*

**December 4**  
Final orals/defenses must be completed by this date and the report sent immediately to the CFA Grad Office via the *Grade Report for DMA Oral Exam Form* (available at www.cfagraduate.tcu.edu).

**December 14**  
Electronic submission of final version of the document must be completed by 3:00 P.M.

**December 19**  
Degrees awarded.

Should it be necessary to delay graduation, notify the CFA Graduate Office immediately. *A Cancel Intent to Graduate Form* will need to be filed. It will be necessary to complete another *Intent to Graduate Form* and pay the associated fee for future graduation dates.